



How to Engage Businesses



Kompost Kids Inc., P.O. Box 70458, Milwaukee, WI 53207
compost@kompostkids.com
414-395-9931

Business Composting Instructions

Kompost Kids Inc. is a volunteer-run group seeking to create a decentralized composting model using community gardens as conduits for people and businesses to sustainably dispose of their food residuals.

Since we are volunteer run, we are limited to where we can do compost pickups. We pick up from restaurants that our volunteers work in, live near, or frequent. For our compost model to work, it requires our volunteers make this a part of their weekly routine. We also need to have a community compost site close by. We try to ensure that we're as conscious of the carbon footprint we are creating as we are of the one we are ameliorating.

We prefer to focus on restaurants and coffee houses. The volume from grocers can be overwhelming for an average community site to handle.

THREE WAYS FOR A BUSINESS TO CONTRIBUTE TO A COMMUNITY COMPOST SITE:

1. **Kompost Kreator** - Businesses drop off themselves at any of our community compost sites
2. **Organics Diverter** - Businesses reward compost courier volunteers directly with free item(s) from their organization (compost pickup coordination through Kompost Kids)
3. **Black Gold Sponsor** - Businesses pay Kompost Kids for regularly scheduled pickups

We want to ensure the longevity of an organization's compost pic-ups with our compost couriers. To do that, we need the following from the participating organization:

- Evaluation of waste stream
 - We want to make sure the community compost site in your area can handle your volume.
- Onsite source separation training with kitchen manager & staff
 - We need to make sure that only preconsumer or kitchen prep is what is being composted for health and safety reasons.
 - Gardeners and volunteers will be handling your compostable material. Ensuring proper source separation will minimize any contamination that they will have to sift through.
- Designated contact person that will be part of compost communication list-serve
 - There is a designated compost list-serve for your community. Being a part of this list-serve will ensure your compostables are being picked up in a timely fashion. There will be times when your compost courier volunteer is unable to make their scheduled pickup; in this instance, a message is sent

out and someone from your organization or from the list-serve will do their best to fulfill that week's pickup.

- Signed agreement of understanding between your organization and Kompost Kids Inc. (see Kompost Kids Sponsorship Agreement)
 - This is an example of an agreement of understanding for paid or nonpaid compost pickups.
- Documentation of contributions (see Compost Contribution Log)
 - We ask that you fill out this document for us to properly track the amount of food residuals you are helping to keep out of the landfill. Gardens use this information to try and track how much compost they will be able to create.

Kompost Kids Inc. - Community Compost Program Sponsorship Agreement

Contract Dates:

Name: The Kompost Kids Inc.
Attention: Melissa Tashjian
Address: P.O. Box 70458
City, State, Zip: Milwaukee, WI 53207
Phone: 414-395-9931
E-mail: melissa.tashjian@kompostkids.com
Organizational E-mail: compost@kompostkids.com

Name:
Attention:
Address:
City, State, Zip:
Phone:
E-mail:

Mission Statement:

Our mission is to educate the public, individuals, businesses, and institutions about the benefits of compost and to reclaim organic materials from landfills to create soil for community-based agriculture projects.

The Kompost Kids Inc. is an organization dedicated to creating healthy living soil for community-based agriculture projects. We are a team of volunteers dedicated to the education of individuals and businesses regarding the diversion of potential landfill material into the building of soil in the most environmentally conscious way. When the soil is ready, it is donated to various community-based projects and non-profit groups growing their own food in an urban environment.

Funds received from sponsorships help to cover operating expenses and expand the efforts of the Kompost Kids Inc. Budget and expenditures are available upon request and will be provided within 30 days of request.

Agreement Term:

Terms of this agreement should commence on **DATE** and end on **DATE**.

The Kompost Kids Inc. agree to:

- Evaluate current waste removal process and make recommendations for their improvement.
- Pick up compostable contributions for the organization from a specified location 1 time per week.
- Provide two annual educational sessions by a Master Composter.
- Provide logo recognition during the terms of this contract on the Kompost Kids Inc. website and social media outlets.
- Appoint a direct, dedicated contact for communications to address any questions or concerns. This volunteer will check in weekly with staff.
- Provide support and expertise for their own sustainable and urban agriculture programs.

{COMPANY} agrees to:

- Provide volunteer compost courier with a free drink or meal when doing a pick-up OR \$10/week to Kompost Kids for 1/wk pick-up of six 5 gallon buckets
- Integrate/support compost collection in daily routine, based upon the agreed method determined by the dedicated Kompost Kids volunteer/liason and encourage individual vendor cooperation within their organization.
- Assist Kompost Kids volunteers in coordinating meetings with staff for compost training, as needed, to ensure proper composting techniques and efficient collection methods.
- Display signage recognizing participation in the community compost program.
- Link to Kompost Kids Inc. website from online/social media.
- Support Kompost Kids fundraisers with raffle items like coupons/gift certificates, or underwriting

This contract shall be reevaluated at the end of the term of this sponsorship agreement. Either party may terminate this agreement by providing a 30-day written notice.

Signed this _____ day of _____, 20 _____.

{COMPANY}

Title

Printed Name

Signed this _____ day of _____, 20 _____.

Kompost Kids Inc. Representative Title

Printed Name

Kompost Kids Inc. - Community Compost Program Compost Courier Agreement

PARTIES TO AGREEMENT

This volunteer agreement is made between Kompost Kids Inc. and _____ (hereafter known as “Volunteer”).

COMMENCEMENT

This agreement will commence on _____.

POSITION

Your position will be Collections Volunteer (AKA Compost Courier). You agree that you do not expect to be remunerated for work performed as a Volunteer.

The principal duties are as set out in the job description attached. It is accepted that Kompost Kids Inc. can change these, after consultation.

HOURS & LOCATION OF WORK

You agree to work _____. Your collections site will be _____.

REVIEWS

Specific tasks will be agreed and reviewed at least every six months with your manager.

Either party has the right to terminate this agreement at any stage, upon one hour’s notice.

REMUNERATION/BENEFITS

You agree to work without financial reward.

You will be reimbursed only if arrangements have been made and agreed upon in advance by Kompost Kids’ Treasurer.

You will be provided with a working space, equipment, and protective clothing if required.

You will receive copies of Kompost Kids Inc. internal publications and invitations to relevant volunteer, paid staff, and Kompost Kids Inc. functions.

ABSENCES

You will notify the Kompost Kids Inc. Google group if you are unable to attend at the agreed time and day.

CODE OF CONDUCT

You agree to adhere to the Kompost Kids Inc. Policies, Procedures, and house rules, as adopted by the Kompost Kids Inc. Board on August 9, 2012.

Professional behavior and attitude is required in your dealings with management, customers, other volunteers, staff, or clients of the Kompost Kids Inc.

TRAINING

You are required to attend relevant training offered by the Kompost Kids Inc.

CONFIDENTIALITY

Where you have access to confidential information you will not, without proper authority during the continuation of your volunteer work, or after its termination, disclose to other persons, organizations, or make use of for your own benefit, any confidential information relating to Kompost Kids Inc.

PROPRIETARY RIGHTS

Unless prior written agreement is obtained from Kompost Kids Inc., copyright and similar proprietary rights in all work done, as a Volunteer with Kompost Kids Inc. will belong to Kompost Kids Inc. This includes all photos and video.

SAFETY

You are required to be proactive in taking all reasonable practical steps to ensure the safety of yourself and others affected by your work, and to co-operate fully with Kompost Kids Inc. in implementing the Kompost Kids Inc.'s Health and Safety Policy and Procedures.

SECURITY

You accept that at all times the Kompost Kids Inc. collection and property under your care must be safeguarded against any loss. You will ensure that all reasonable precautions are taken to protect it.

RESOLUTION OF PROBLEMS

You can raise matters with the Executive Director or the Volunteer Coordinator. If the matter is not resolved to the satisfaction of either party you can contact the Kompost Kids Inc. Board of Directors.

PREVIOUS ARRANGEMENTS

This Agreement replaces all previous agreements whether express or implied.

INDEMNITY

I agree to hold Kompost Kids Inc. harmless in the event of damage or injury that occurs while executing my duties as a compost courier.

Signed on behalf of Kompost Kids Inc.

Signed:

Name:

Position: Director (or equivalent)

Date:

Signed:

Name:

Position: Volunteer

Date: